

Oakland International Academy  
Board of Directors  
Regular Board Meeting  
Minutes

Date: September 19, 2022  
Time: 6:00 pm  
Location: Oakland International Academy – Middle School  
8228 Conant Street  
Detroit MI 48211

Call to Order

The meeting was called to order at 6:02 p.m. by President Elbohy.

Roll Call

A roll call of members in attendance was taken. The following board members were in attendance:

Present - Dr. Ahmed Elbohy, President  
Absent (Excused) – Dr. Alaa Elmoursi, Vice President  
Absent (Excused) – Mr. Rashed Rabaa, Treasurer  
Present – Mr. Bassem Moez, Secretary  
Present – Mr. Sajid Sayed, Member

A quorum was in attendance to conduct business.

Also in attendance were the following individuals:

Mr. Ahmed Saber – EMAN  
Dr. Azra Ali – EMAN  
Dr. Lorilyn Coggins – EMAN  
Dr. Kevin Wade – Oakland International Academy  
Mr. Mohammad Ishtiaq – Oakland International Academy  
Ms. Sherin Redwan – Oakland International Academy

Approval of Agenda

It was moved by Mr. Moez and seconded by Mr. Sayed to approve the agenda as presented. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE - Elbohy, Moez, and Sayed). Agenda Approved.

A Conflict-of-Interest Inquiry indicated no current conflicts on any agenda item.

Approval of Previous Meeting Minutes

It was moved by Mr. Moez to approve the minutes of the Regular Meeting held on August 16, 2022, as written. The motion was seconded by Mr. Sayed. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE - Elbohy, Moez, and Sayed). Minutes of the August Regular Meeting Approved.

Public Comment

No public comment was received.

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Correspondence

A copy of the communication regarding the McKinney Vento document review was received and reviewed.

Management Company Report

Mr. Saber welcomed the Board to the September meeting and the start of a new school year. He noted the current enrollment of 807 students as compared to 782 last year. The goal was 850 but we are maintaining a stable enrollment. Two weeks remain until count day. The competition is fierce with many students enrolling in available virtual programs including the one offered at Hamtramck Public Schools. Dr. Ali provided highlights from the written report reviewing academics, assessment, and the after-school program. Dr. Coggins presented the current Epicenter statistics and updated grant allocation estimates.

Financial Reports

Dr. Coggins presented the monthly financial reports to include the balance sheets, statements of revenues and expenditures, cash flow, and check register. She highlighted cash on hand, the current fund equity and the actual to budget percentages. She also reported on the preparation for the annual audit and the transition to a new accounting software.

Unfinished Business

There was no unfinished business to come before the Board.

New Business

It was moved by Mr. Moez and seconded by Mr. Sayed to approve the monthly financial reports. A vote was taken. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE - Elbohy, Moez, and Sayed). Motion passed – Financial Reports and Disbursements approved.

It was moved by Mr. Sayed and seconded by Mr. Moez to approve the amended board meeting schedule. A vote was taken. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE - Elbohy, Moez, and Sayed). Motion passed – Amended Board Meeting Schedule approved

Other Business

No other business was brought before the Board.

Extended Public Comment

There was no extended public comment.

Closing Items

The next meeting of the Board of Directors will be held on Tuesday, October 18, 2022.

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It was moved by Mr. Moez and seconded by Dr. Elbohy that the meeting be adjourned at 6:51 p.m. The vote was unanimous in favor of the motion. Motion Passed (3/0). Meeting Adjourned.

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I certify that these minutes were approved as read by the Academy Board at a duly noticed open meeting held on October 18, 2022 at which a quorum was present.

By:   
Its: Secretary